

# CIVICA

Transforming the way you work



## Release Fact Sheet

igloo 2017 T3

September 2017

## New Features & Functionality in igloo 2017 T3

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## 1. Introduction

The purpose of this document is to provide details of the new features and functionality that will be available with the next release of igloo.

igloo 2017 T3 (Release date: 8<sup>th</sup> September 2017)

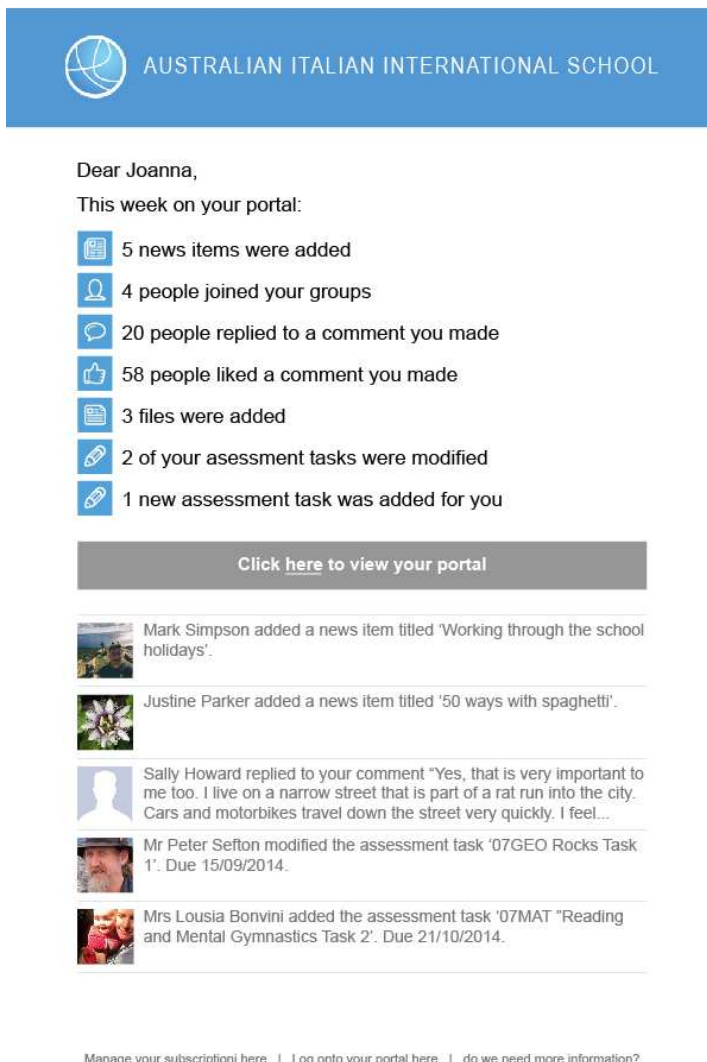
For additional information, e.g. details on bug fixes and additional minor improvements please refer to the Release Notes.


## 2. Notifications

igloo Notifications is a new feature which actively keeps parents updated of news and updates on your school portal. Email notifications are generated and sent to users based on their subscription settings, and onscreen notifications provide visual indication of portal updates as well when using the site either in desktop or mobile mode.

Prior to this module, parents had to actively visit the portal to find updates – this new module keeps the school community up to date in real time.








### 2.1. Email Notifications




 AUSTRALIAN ITALIAN INTERNATIONAL SCHOOL


Dear Joanna,


This week on your portal:


-  5 news items were added
-  4 people joined your groups
-  20 people replied to a comment you made
-  58 people liked a comment you made
-  3 files were added
-  2 of your assessment tasks were modified
-  1 new assessment task was added for you


[Click here to view your portal](#)

 Mark Simpson added a news item titled 'Working through the school holidays'.

 Justine Parker added a news item titled '50 ways with spaghetti'.

 Sally Howard replied to your comment "Yes, that is very important to me too. I live on a narrow street that is part of a rat run into the city. Cars and motorbikes travel down the street very quickly. I feel..."

 Mr Peter Sefton modified the assessment task '07GEO Rocks Task 1'. Due 15/09/2014.

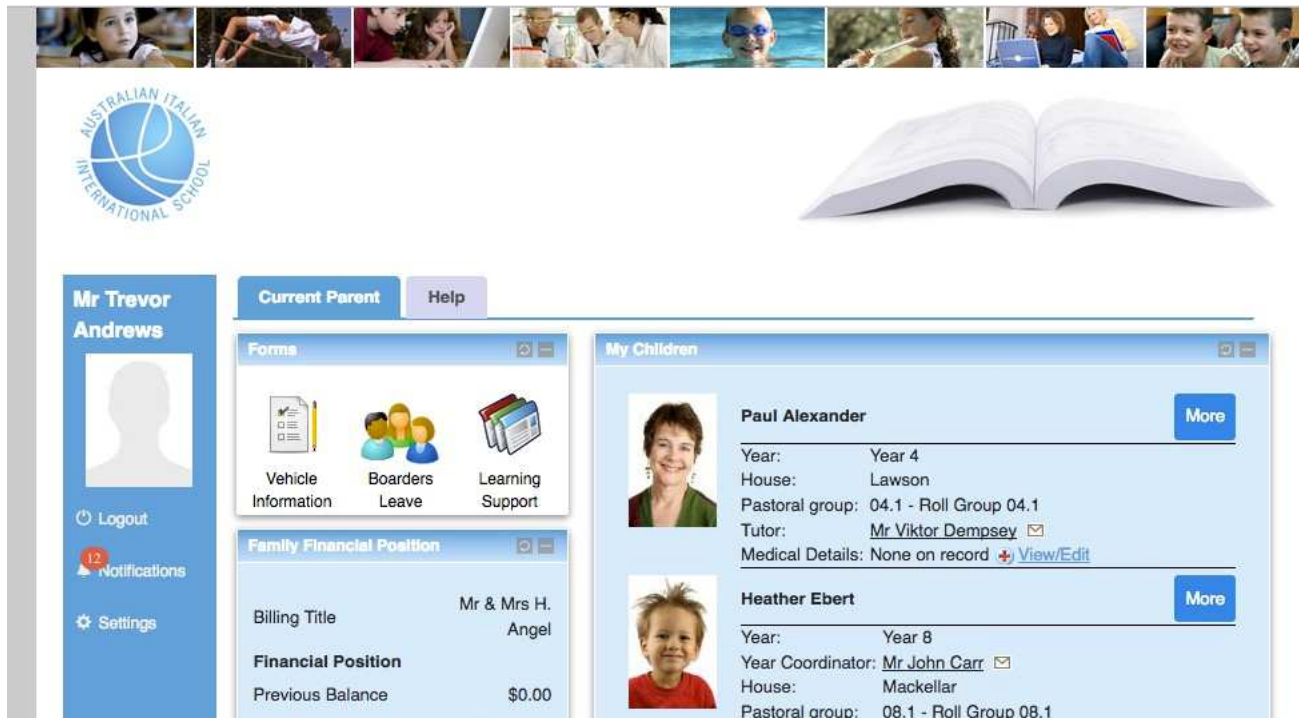
 Mrs Lousia Bonvini added the assessment task '07MAT "Reading and Mental Gymnastics Task 2'. Due 21/10/2014.

[Manage your subscription here](#) | [Log onto your portal here](#) | [do we need more information?](#)

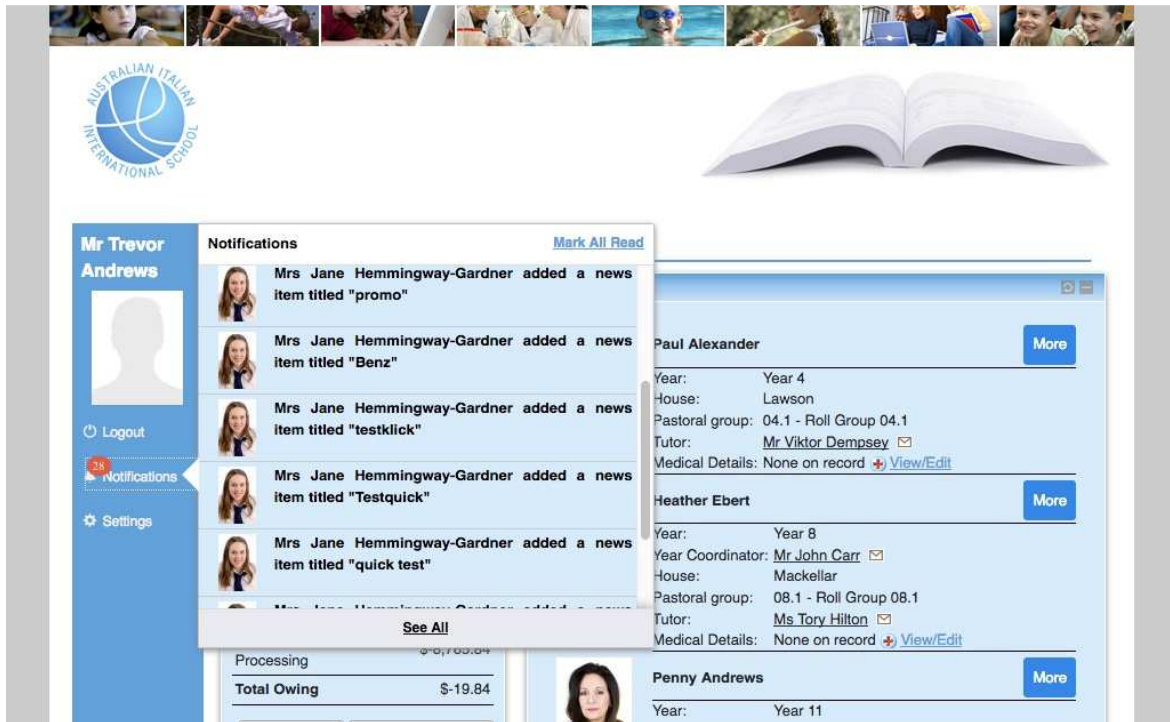
## 2.2. On screen notifications

### 2.2.1. Desktop

Notifications are flagged on the left with an icon/count

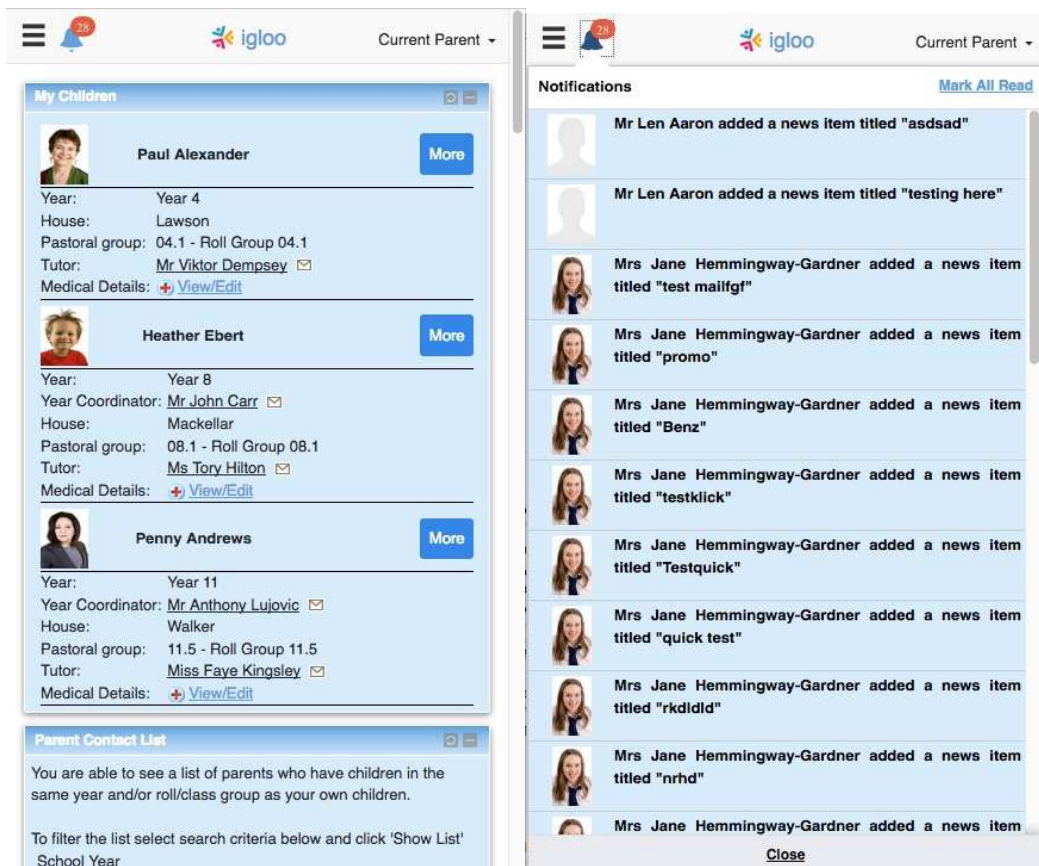


When clicked, the notifications popup is opened.



## 2.2.2. Mobile

The first screenshot shows the notifications icon. The second screenshot shows the icon clicked, with the notifications displaying on screen.



## 2.3. Administration

### 2.3.1. Settings

Administrators can access the “Settings” block on the Administrator tab to control various aspects of the notifications module. The following settings are available:

- NOTIFICATIONS: A global switch turning notifications module on or off.
- NOTIFICATIONS\_SENDING: A switch activating notification emails. If this is turned off, onscreen notifications will still display but emails will not be sent.
- NOTIFICATIONS\_WHITELIST\_EMAILS: This is a setting used primarily for testing. This allows setting specific email addresses that are allowed to receive emails via igloo notifications. Any other email addresses will be ignored. This allows testing of the notifications area, without concern of thousands of notifications being sent to live emails before the school is ready.
- NOTIFICATIONS\_EMAIL\_BODY: Defines the actual HTML template used for emails that are sent out to users. Do not change this unless skilled with HTML and thoroughly tested.
- NOTIFICATIONS\_EMAIL\_SUBJECT: Defines the subject title used in outgoing emails.

The screenshot shows the 'Settings' window for the 'NOTIFICATIONS' module. On the left, there is a search bar with 'Description' set to 'NOTIFICATIONS' and 'Type' set to 'Value'. Below the search bar, a list of settings is displayed, including 'NOTIFICATIONS', 'NOTIFICATIONS\_EMAIL\_BODY', 'NOTIFICATIONS\_EMAIL\_SUBJECT', 'NOTIFICATIONS\_SENDING', and 'NOTIFICATIONS\_WHITELIST\_EMAILS'. The 'NOTIFICATIONS' setting is selected, and its details are shown on the right. The details include a description: 'Are notifications turned on? If turned on, notifications will be logged/queued, notification settings will be available to users, and notifications will be sent.' Below this, there is a 'Values' section with a table showing '0 No' and '1 Yes'. The 'Value' field is set to '1'. The 'Type' is 'VAL' and the 'Modified' date is '10/08/2017 01:34PM'. At the bottom right, there are 'Save' and 'Close' buttons.

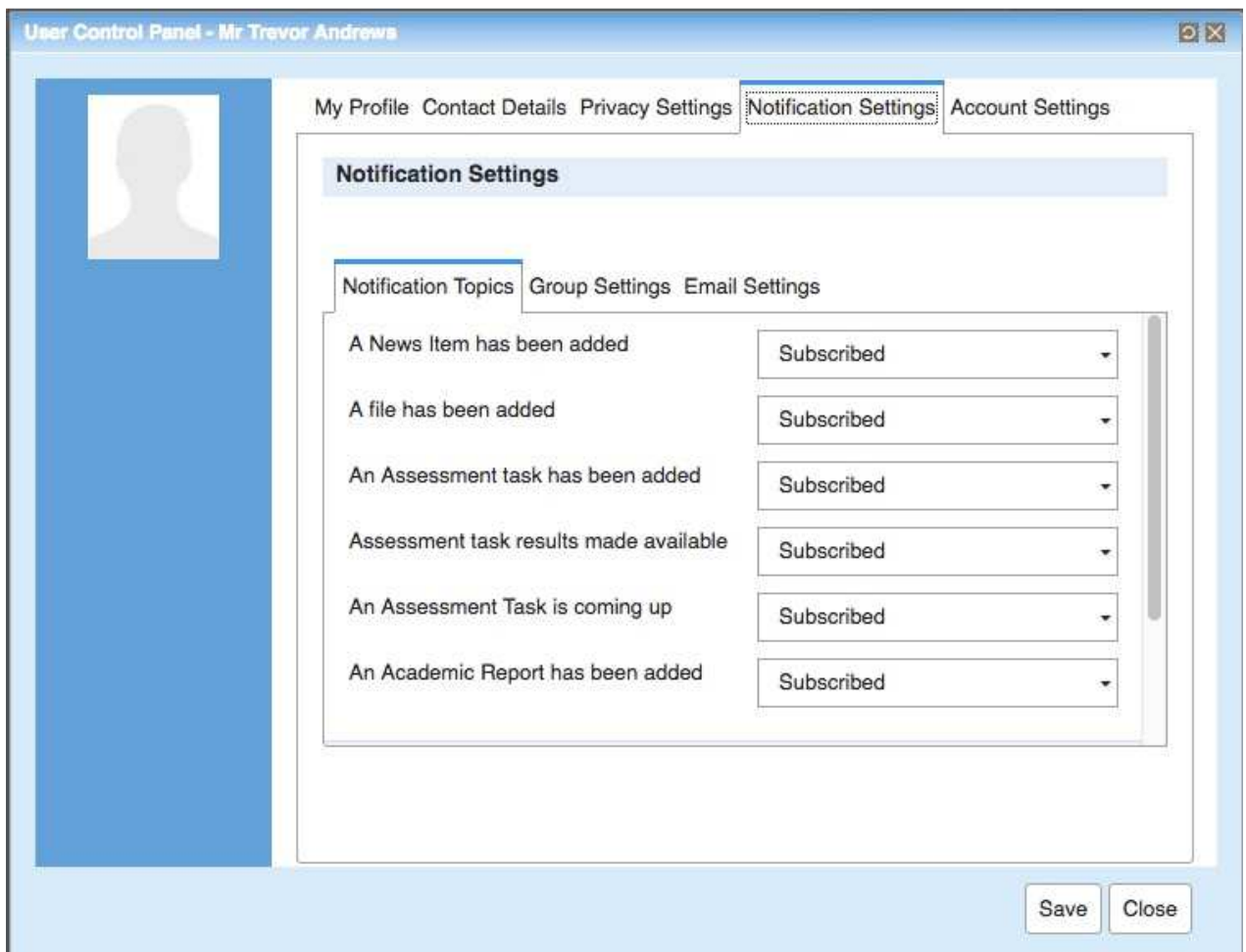
## 2.4. User Subscriptions

Users can control their notification subscriptions easily via accessing the “Settings” link and clicking the “Notification” tab. From here there are three subtab sections the user can select from to control their subscription:

## 2.4.1. Notification Topics

Here the user can select which topics they would like to be notified about. By default they are subscribed to all topics. The topics include:

- A news item has been added
- A file has been added
- An Assessment task has been added
- Assessment task results made available
- An Assessment Task is coming up
- An Academic Report has been added



## 2.4.2. Group Settings

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This tab allows users to define which groups they want to receive notifications for. For example a user may be interested in receiving updates relating to their student, and the Physics groups, but perhaps not in the Debating Team updates.

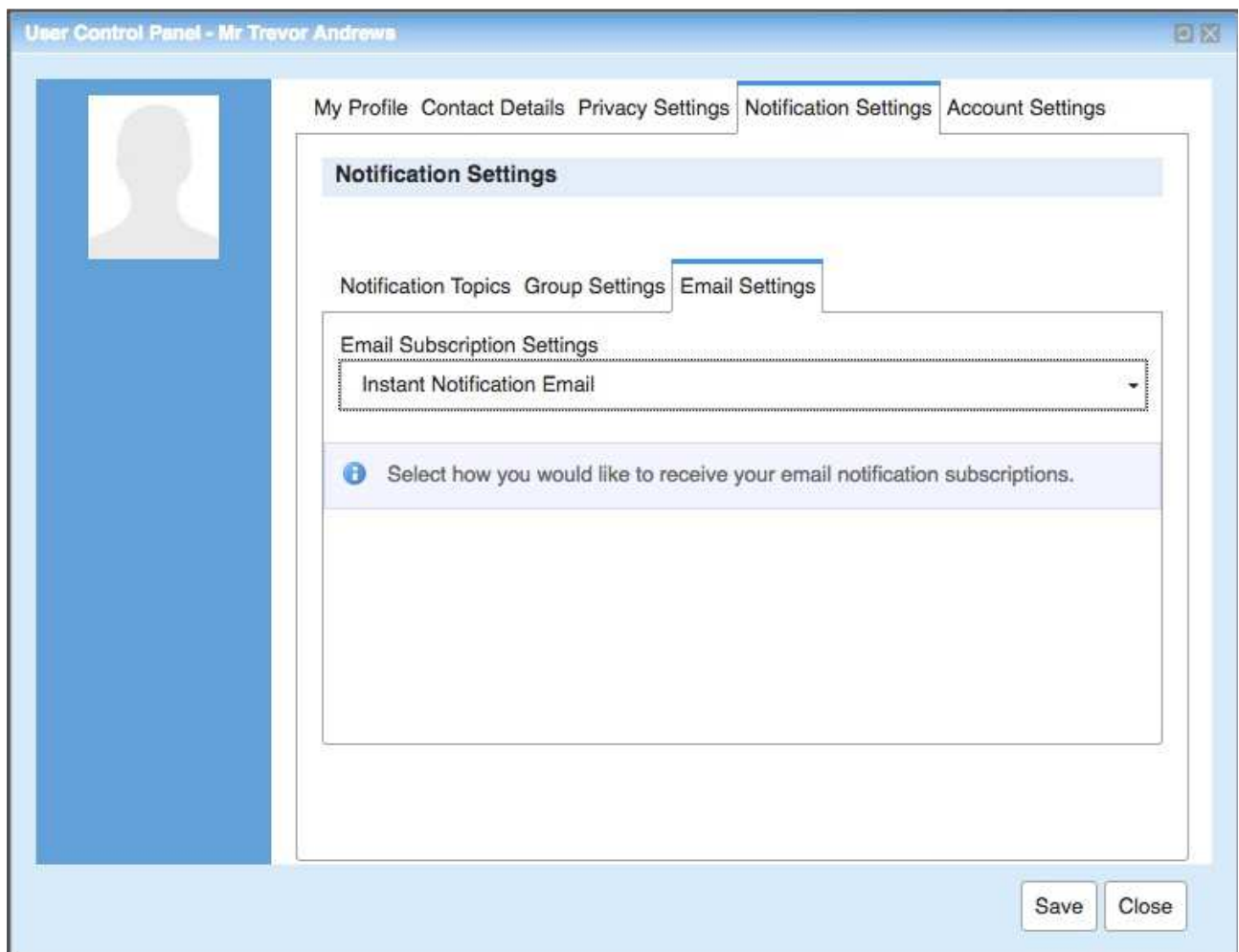
The screenshot shows a web application window titled "User Control Panel - Mr Trevor Andrews". The window has a blue header and a sidebar on the left with a user profile picture. The main content area has a navigation bar with tabs: "My Profile", "Contact Details", "Privacy Settings", "Notification Settings" (selected), and "Account Settings". Below the navigation bar, the "Notification Settings" section is active, with sub-tabs for "Notification Topics", "Group Settings" (selected), and "Email Settings". Under "Group Settings", there are two rows: "Meditation" with a "Subscribed" dropdown, and "Current Parent" with a "Subscribed" dropdown. Below these is a light blue box with an information icon and the text "Select which groups you wish to receive notifications for." At the bottom of this box are two buttons: "Subscribe All" and "Unsubscribe All". At the bottom right of the window are "Save" and "Close" buttons.



## 2.4.3. Email Settings

This tab lets the user control their email subscription. Here they can choose from the options:

- Instant notification Email
- Daily notification digest
- Weekly notification digest
- No emails (on screen notifications only)



## 3. Securepay

### 3.1.1. Integration with Securepay

Previously, the only payment gateway provider that igloo integrated with was Paycorp. We now have the ability to integrate with Securepay.

If you would like to choose Securepay as your payment gateway provider, please contact Civica at [educationsupport@civica.com.au](mailto:educationsupport@civica.com.au)

## 4. Customise Theme

### 4.1. Overview

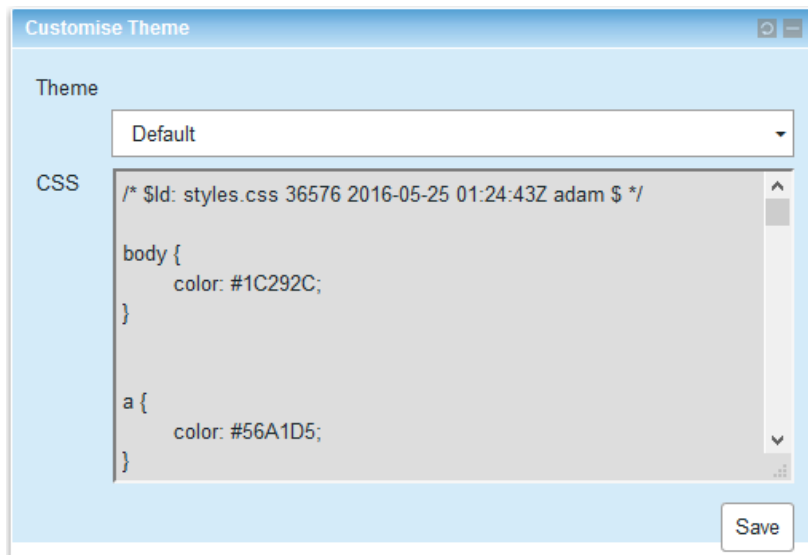
A new “Customise Theme” block is available for adding to the Administrator tab. This block can be used to make changes to your sites theme through making adjustments to your stylesheet. This block is only designed for those with strong experience in html and css and it is recommended to only be used sparingly.

**Important:** Civica do not provide support for changes made via this block, any changes here are the responsibility and discretion of the school. Civica are able to assist with custom theme changes on a case by case basis through quoted project work.

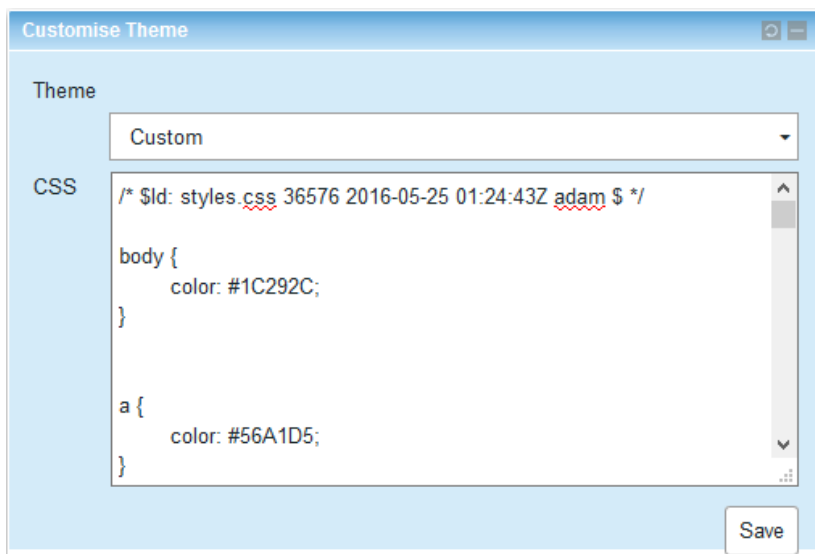
If any issues are encountered while modifying styles, the Theme dropdown can be changed to “Default” and click save to revert to the original default style.

### 4.2. Basic Usage

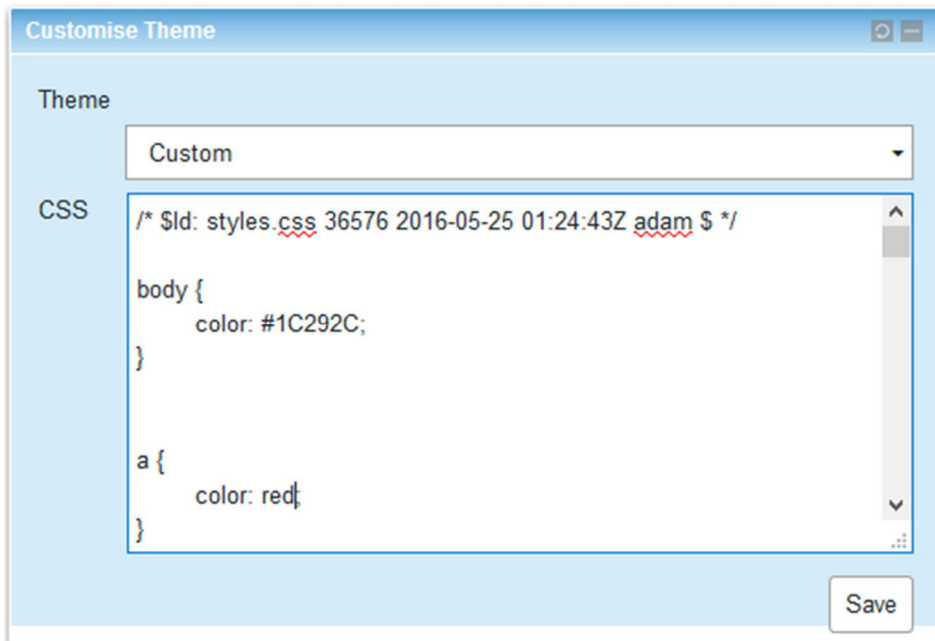
By default the block shows the standard “Default” theme used by your school:



By changing the dropdown list to “Custom”, a duplicate custom copy of your stylesheet is created which you can edit via this block:



The following shows a simple example of changing the color of hyperlinks to red:



After clicking Save, then refreshing the page – hyperlinks on the portal will then be red. More advanced changes can also be made at your own discretion.

### 4.3. Uploading and referencing images

Images can also optionally be replaced or linked into the stylesheet by uploading an image to the “Upload Files” block then referencing it in the CSS. In the following example we upload a new image “PhotoStripBW.jpg” to replace an image referenced in the header of the page

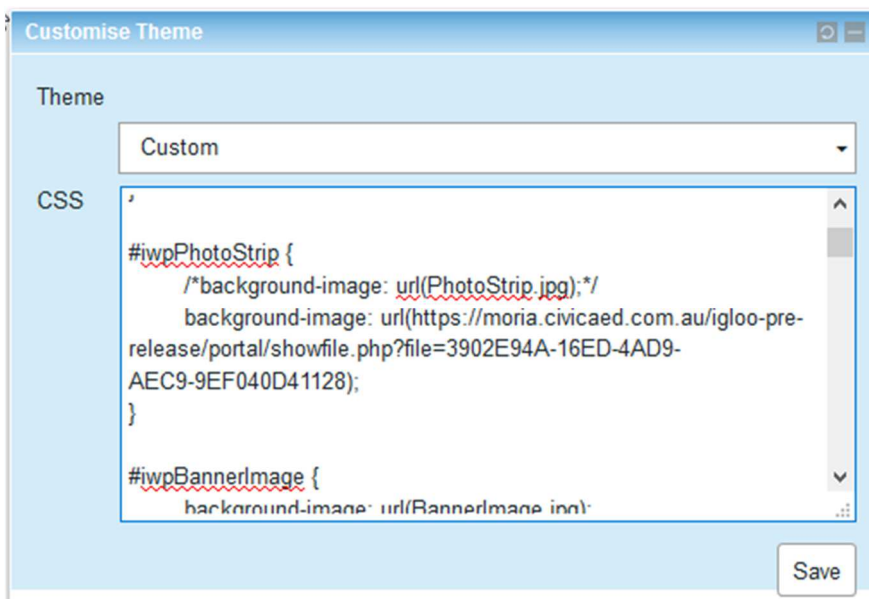


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From there, right click on the file, select “Copy Link Location” (or “Copy Shortcut”) as follows:



With the URL shortcut now in the clipboard, this value can be pasted into the CSS file in the appropriate place. Below is an example of commenting out the previous reference to the standard “PhotoStrip.jpg” and replacing it with a reference to the newly uploaded file:



After Saving the block and refreshing the screen again, this new style will be reflected in the page design.

## 4.4. Reverting

At any time you can change the Theme dropdown list back to “Default” and click Save then refresh the page again. This will revert back to your standard theme which can not be overwritten.