

# Civica Education Suite

Rethinking information management.



**CIVICA**

# Civica Education Suite

Today's schools are complicated environments which manage a plethora of business and learning processes and produce enormous amounts of data.

The Civica Education Suite simplifies the task of collecting, managing and using this data, and provides analytics tools which empower educational leaders to make the best decisions for their school.

Traditionally schools use a variety of different software solutions to deliver school management and curriculum management functionality.

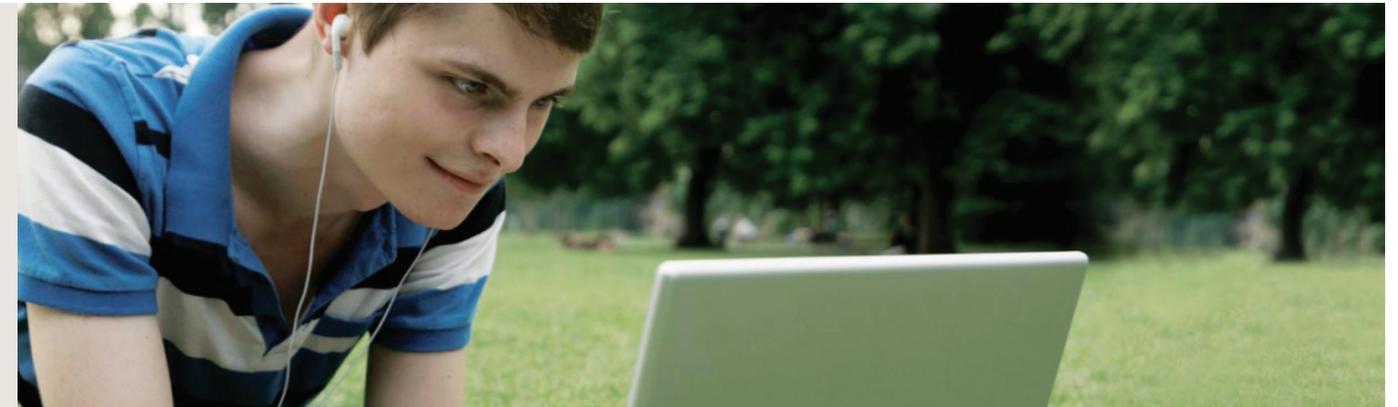
The school management system provides the core business functions such as capturing student and family data, finances, payroll, human resources, enquiries, timetable creation and mark book.

The curriculum management system normally provides a virtual learning environment for teachers to deliver courses, promotes communication and collaboration between students, and delivers assessment tasks.

Teachers are often required to log into more than one system for all their day-to-day processes such as marking attendance, delivering lessons, viewing up-to-date parent contact information, accessing their payroll and HR information or lodging a supply requisition.

Maintaining and managing multiple systems is expensive and so is training everyone in a school to use them.

As technology evolves we see convergence of these systems as a better way forward!



The educators and learners of today enjoy increasing access to technology through one-to-one computing schemes and mobile devices such as iPads and smart phones.

Teachers need to access accurate student and parent information, capture and record behaviour incidents and mark session attendance. Teachers are also responsible for writing end of semester academic reports and, in an increasing number of schools, managing and delivering courses and marking assessments online.

Students are using the internet for research and to communicate and collaborate with their peers both inside and outside school. Increasingly, schools are looking to harness the internet to deliver engaging learning experiences to their students in a safe and controlled manner.

Parents also want to use the internet to access information and to interact with their child's school. They want information on their child's performance and would often like the ability to pay various school related fees online - just like they do their phone bill.

All of these users demand a system that is easy to use and is accessible on any device, from any location.

With an ever increasing number of people accessing school systems, it is becoming more and more important that the information they hold is accurate. For today's schools the ideal solution is a system which accesses a common data set. This means that every application, and each user, is viewing the same information. When data is added or changed in one part of the system, it is carried over to all other parts.

With all of these functions, and all of these users, school leaders have a massive amount of rich data which they can use to make decisions. By collecting it all in a central database, school leaders can now analyse this information, using it to make informed decisions, quickly and easily.

The Civica Education Suite meets these needs:

Teachers can:

- Manage courses
- Deliver assessment tasks and reminders
- Enter marks and attendance
- Communicate with students and parents
- Access payroll and HR information
- Submit purchase requisitions

Students can:

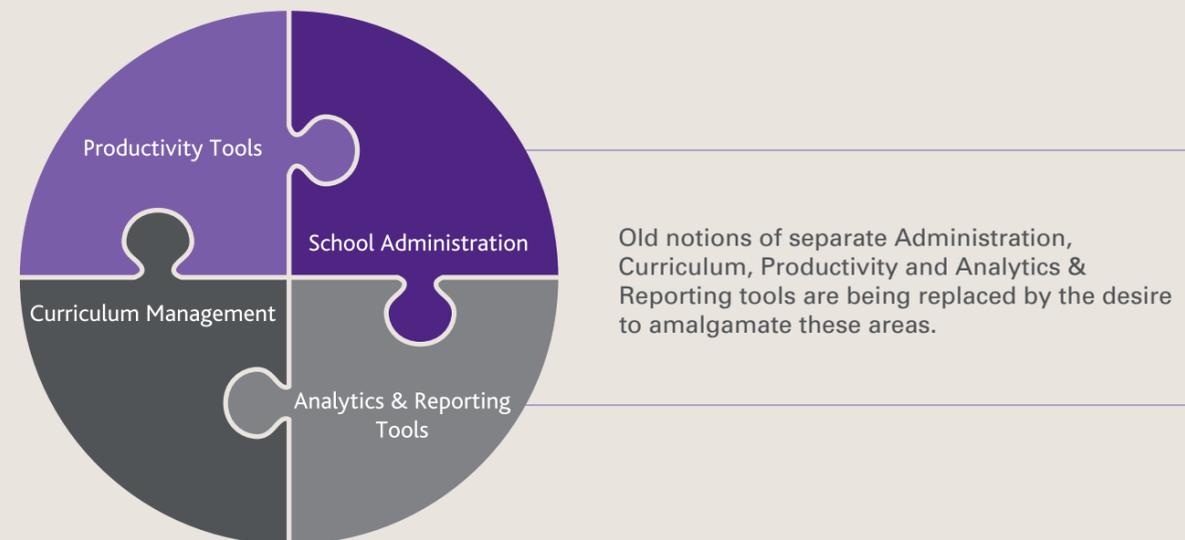
- Access useful resources
- Download and submit assessment tasks
- Collaborate with fellow students
- Communicate with teachers

Administration & School Management Staff can:

- Manage all school business processes utilising the appropriate modules
- Utilise the system wide reporting and analytics tools to view and analyse key information

Parents can:

- Access their child's behaviour, attendance and academic performance information
- Communicate with teachers and school staff
- Pay fees



# A modern, flexible solution

The Civica Education Suite is designed to provide schools with the functionality they require while saving time, money and improving efficiency.

There are a number of key features that allow the Civica Education Suite to achieve this:

## User Experience

A single web portal provides access to all the modules in the Civica Education Suite. Students, parents and school staff can access the modules they need anytime, anywhere from any device with a web browser. Intuitive, customisable web interfaces are specific to the user's role, with an emphasis on ease of navigation and increased efficiency when completing tasks.

## Flexible Delivery Options

The Civica Education Suite is available as a Civica hosted or privately hosted solution. Large schools or governing bodies may want to host their systems locally. Small schools may choose to have Civica host the solution for them. A centralised delivery model means applying system updates is easy and schools can rest assured that their system is up to date and running optimally at all times.

## Choice

The Civica Education Suite utilises a modular structure with each module operating as a standalone application. This means schools need only purchase those modules that they will use. Civica Education Suite is designed to embrace the technologies that schools know and love.

Open architecture and compliance with common standards means that third party applications can be integrated into the Suite. For example, if a school has a favourite mark book or timetabling package, the Civica Education Suite can integrate with it. Teachers can harness the power of applications like YouTube, Blogger and Google Docs that are often available free of charge or very low cost to schools.

## Central Person Store

The Central Person Store is a core feature of the Civica Education Suite. It allows the system to recognise one single identity for each person across multiple roles and even locations. The Central Person Store means there only needs to be one record for this person. The Central Person Store enables single sign-on, saving all users time - once a user has signed in to the Civica Education Suite they are automatically signed in to all of its modules and applications.

## Central Data Store

This is the 'single point of truth' for all critical data in the Suite. All modules draw from and write back to this database, which means changes made in one module flow through to all others. Data accuracy is increased, as an error need only be identified and corrected in one module and all other modules access that corrected data.

## Analytics and Reporting

The Civica Education Suite's analytics and reporting layer provides powerful, system wide reporting functionality. School leaders can easily monitor school and student performance and generate reports to inform their decisions. By providing high level views of information and allowing drill down to the underlying data, school leaders can identify trends and create student specific intervention plans quickly and easily.

# Intelligently designed

The Civica Education Suite has been built with data sharing in mind, giving schools the maximum possible value from each of the components that they use.

The diagram below demonstrates how all these components work together.



# A partner you can trust

Civica is a global supplier of software and services employing 1,600 people in Australia, New Zealand, Asia, North America and the United Kingdom.

We have over 700 staff in the Asia Pacific region with extensive experience in implementing IT solutions for education establishments and local government.

We provide solutions to more than 4000 schools across Australia that help them manage all aspects of school and learning management. We work collaboratively with teachers and learners in these schools, tailoring our solutions to each schools' needs and providing comprehensive training and embedding plans as technology and pedagogy evolves.

Our goal is to ensure the Civica Education Suite meets your local needs, and delivers on your school's individual aspirations.

Our combination of technical expertise and education consultancy ensures that we provide you with a powerful, tailored solution and the appropriate support during each phase of your project.

▲▲ We deliver a centrally hosted Civica school management solution for Seventh-day Adventist Schools in Australia. Our team provides up front technical support and training to the schools and Civica Education backs this up, enabling us to deliver a reliable service for our end users. As an organisation they involve us in discussions on product development, and when we discuss the daily challenges which our team and our users experience, they work consultatively with us to find solutions.

As I run IT systems across the region for our organisation, I recognise that their approach is the one I want from my IT service partners.

Luke Pannekoek, IT Manager at Seventh-day Adventist Church - South Pacific.

▲▲ We have been using a school management system provided by Civica Education for over 10 years and are very happy with the solution. One of the best things about it is how flexible it is and the level of customisation available to the school. The service and support provided by Civica Education is second to none. Their staff are experienced and professional and all customisations are delivered on time and on budget, which is very important to me as a Business Manager.

Philip Cartwright, Business Manager at Peter Moyes Anglican Community School.

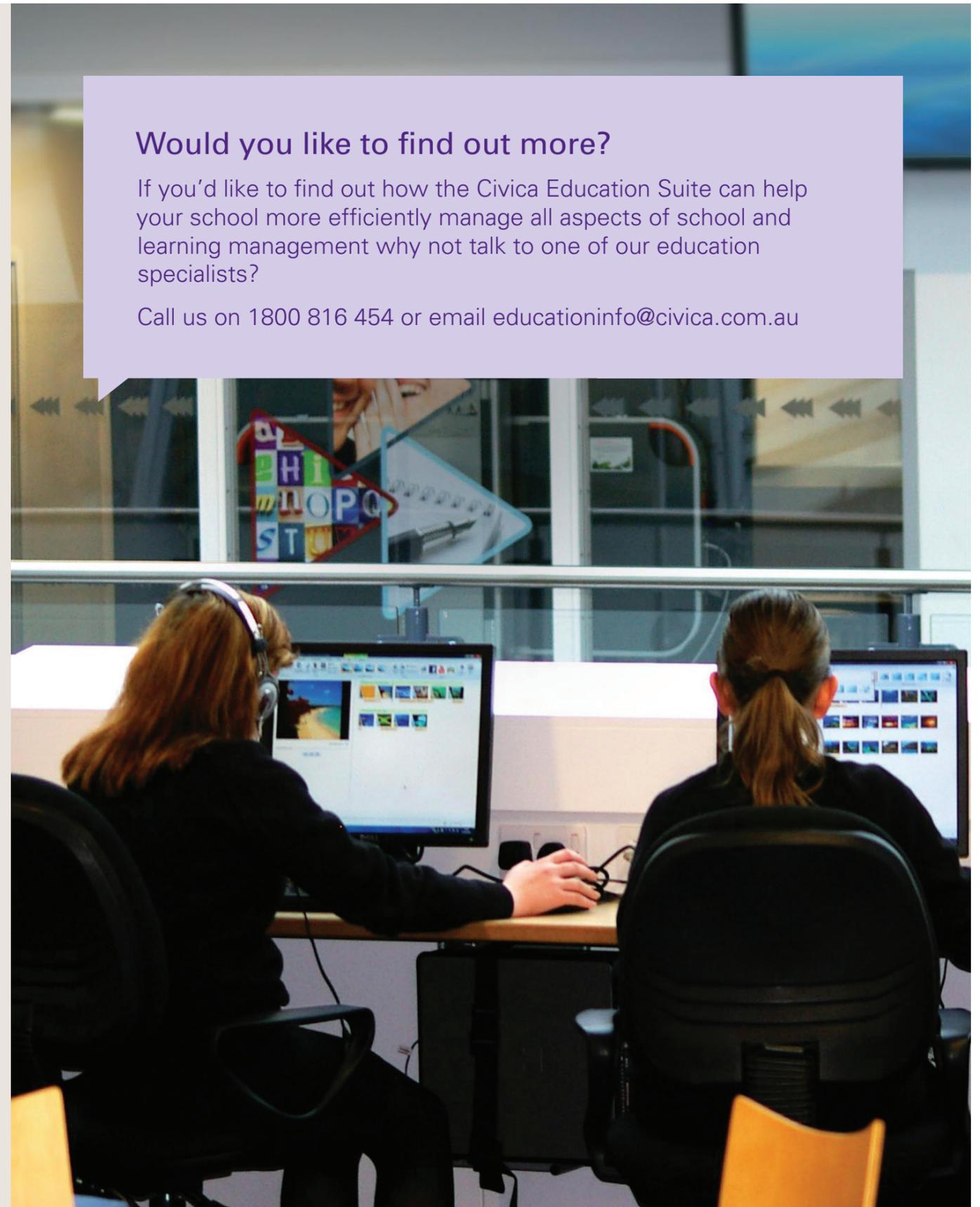
▲▲ Civica Education provides us with a level of service and support that matches their excellent software. They have made the customer the focus of their product development and I am pleased to be able to say they are our 'Trusted Administration Partner'.

Ray Mason, Bursar at Aranmore Catholic College.

## Would you like to find out more?

If you'd like to find out how the Civica Education Suite can help your school more efficiently manage all aspects of school and learning management why not talk to one of our education specialists?

Call us on 1800 816 454 or email [educationinfo@civica.com.au](mailto:educationinfo@civica.com.au)



For more information please visit us at  
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